LSU Health NEW ORLEANS

FACULTY SENATE

Minutes
Tuesday, January 9, 2024
3:30pm-5:00pm, CSRB 563

Welcome and call to order by President McCauley: 3:32PM
In accordance with the Louisiana Constitution, Article 12, Section 3, and La. R.S. 42:11-28, the Faculty Senate Meeting for the Louisiana State University Health Sciences Center – New Orleans is hereby convened.

Guest Speakers: Chief Richard Blackman and Captain Herbert Warren
            LSUHealth N.O. Campus Police
Update from Chief Blackman on campus security:

- Introduced Captain Herbert Warren; has 30 years of experience with NOPD
- Several high-profile apprehensions have been made in recent months. These include finding someone with stolen hospital property and an unauthorized entry and theft suspect. These successful outcomes were the result of high quality and diligent work by the LSUHSC security staff along with assistance from NOPD.
- New vehicles have been added to the patrol fleet including an all-electric Chevy Bolt. Traditional police vehicles have been added as well to allow for more campus coverage.
- AEDs and Narcan are available in all police vehicles. Officers are trained how to use.
- Expanded police capabilities now include issuing search and arrest warrants, pawn shop tracking, and better communication integration with State and NOPD.
- Personnel has increased to 22 officers from 8 when Chief Blackman started; plans are to add up to 10 more officers and eventually be able to station an officer in each building during working hours.
- Officer training focuses on best practices and high standards; process can take up to 6 months from hiring for new employees
- General reminders for all students and employees on campus:
    - Lock vehicles at all times
    - Keep all valuables out of vehicles or out of sight
    - Wheel locks are available for Kia and Hyundai vehicles. Contact Campus Security to get one. They are at the Dental campus and in the Resource Center Building on Main campus.
- Faculty thanked him for his efforts and noted the reduced crime alerts and higher security presence on both campuses.

President's Report (President McCauley)
Strategic Plan:

- Strategic planning is wrapping up. A steering committee retreat will be held at the end of the month to finalize metrics and complete strategic planning preparation for the quality enhancement plan.
- The QEP will need to be completed by the conclusion of SACS reaccreditation.

QEP (Quality Enhancement Plan):

- The QEP for this cycle will focus on either faculty development or student services / success. It must be directly tied to student success and have metrics for tracking.
- The QEP will be led by the Office of Institutional Effectiveness.

Student Health Portal:

- Student health portal should go live this semester for this Spring.
- Dr. McLean and Nurse Danielle Marigny will be managing the student health portal and records.
- An Open House is expected for April.
- Each school has a liaison on the committee.

HR Policies and Procedures:

- Policies, procedures, and processes are being updated with HR.
- Next step is to incorporate them into daily practice and demonstrate how they are used.

Faculty Handbook Revision:

- Guidance from Dr Southerland is to look for opportunities to strengthen/manage/mitigate any potential political challenges that the faculty may face in the future from legislative action.

Board of Supervisors Report (Senators Kamboj and Nuss)
No meeting in January. Next meeting is February 23.

Old Business
LSUHSC N.O. Moodle Support and Services
President McCauley shared the following cost information:
- Faculty Consultation with Fully hosted contract: $47.46 per student per year. The total cost of 3,000 students will be $142,380
- 1-time migration fee: Estimated $10,000. The fee may change by current number of users, courses, and file storage that we need to migrate.
- Annual Increase: The 3-4% annual increases is based on software/hosting price increases, salary increases, etc.
- Additional storage cost: The proposal includes 0.2GB per student. Every additional GB will be $0.65. The unit price is what our vendor would charge us if we go over. Based on LSUHSC's retention policy, archived courses and backup files can be moved to slower server for less cost.

Senate had final discussion before voting to support this effort.
- Money will come from VCAF budget
- Timeline will be implementation in Fall 2024 if work starts now
- Moodle will be hosted in a cloud server instead of local servers which will allow upgrades to newer version. Baton Rouge will manage the cloud server.
- Faculty and Student support will be available.
- Concerns about additional cost increases were raised; might not be an issue since it is supported by internal LSU and not external vendor

Senate went into executive session to vote:

Motion: Faculty Senate moves to request campus-wide Moodle LMS migration to LSU Online with Faculty Consultation and Fully Hosted LMS management.

Motion seconded by Sen. A.C. Liles

None opposed.

None abstained.

Passed unanimously by 31 votes. Motion carried. Motion will be sent to VCAA by President McCauley.

Non-partisan Voter Registration at Healthcare Institutions – Dr. Augustus-Wallace

Presentation by Sen. Augustus-Wallace about Vot-ER platform for supporting voter registration for campus population and patients.

- Non-political and non-partisan platform
- Focuses only on access to voter registration information
- Faculty can request lanyards, badges, and pamphlets to promote voter registration awareness
- Dr. Augustus-Wallace has the support of the School of Medicine's Multicultural and Diversity Affairs Committee
- Presentation slides were shared with Senators after meeting

Senate voted on motion to support:

Motion: Faculty Senate moves to adopt Vot-ER as a platform for the LSU Health N.O. Campus to promote voting rights of campus citizens and patient populations we serve.

Motion seconded by Sen. Brian McGee

None opposed.

None abstained.

Passed unanimously by 31 votes. Motion carried. Motion will be sent to VCAA by President McCauley.

Faculty Handbook Revision Committee Update - Dr. Augustus-Wallace

- Handbook subcommittee is meeting January 18 to gather recommendations that have been submitted for revisions to handbook
- Senators should submit any suggestions to Sen Augustus-Wallace now for their consideration
- Allied Health was not represented on committee; Sen Amber Weydert volunteered to join the committee.

Parental Leave Update – Sen Cameron

- Higher education was found to NOT be included in former Gov. Edwards paid parental leave program
- LSU Baton Rouge has added an addendum to PM-20 to approve it for their faculty and staff
- LSUHSC does NOT have this policy at this time

New Business
None

Reports from Assemblies

Allied Health:

- Working with Center for Academic Support in Baton Rouge to get support services for their students

Dentistry:
- Preparing for accreditation visits in March
- Two dental conferences will be held in New Orleans this year:
  - American Dental Education Association – March 9-12
  - American Dental Association – October 17-19

Graduate Studies:
- New curriculum is awaiting approval

Medicine:
- Instructors are noticing issues with a/v equipment in classrooms
- They are collecting this information and plan to pass it along to IT for resolution.

Nursing:
- Students returning for new semester
- Expecting Monday Jan 22 to have large number of students on campus
- Reminders will be sent to students regarding parking policies on campus

Public Health:
- No report

Library:
- The Library is offering a Readability Service. The purpose of this service is to get librarian assistance with creating text that is understandable to a specific audience. We utilize a software called Readable that scores text passages based on reading level and complexity analysis.
  - Examples for uses of this service include informed consent documents for clinical trials and any patient-facing documentation. More information and examples are available on the Readability LibGuide on the Library website.
- Abstracts and Poster Presentations from the 1st Annual Surgery Research Symposium held last spring have been added to our Institutional Repository, Digital Scholar.
  - Please let us know of other events that showcase our institutional research and we'll be happy to add them to our repository.

IT Updates – Ken Boe:
- Room reservation system (25 Live) will include a module for classroom scheduling. This addition was based on input from Faculty regarding challenges in scheduling their own classrooms.
- Based on input from Faculty, the IT Office Hours monthly event will include breakout rooms for individuals to ask questions in a more private setting. IT staff is available during these times to answer questions and help resolve issues and can now do it in a public or private setting.
- IT is working with Microsoft to make their AI tools available on campus. Discussions are still ongoing. This could include ChatGPT 3.5 and 4.0 which are not widely available to all.
- Reminder about AI Symposium series. Next event is January 11. Info at https://www.medschool.lsuhsc.edu/medical_education/cme/default.aspx
  - These events are being recorded and will be available on Digital Scholar (LSUHSC's Institutional Repository) for later viewing.

- Any a/v issues found in classrooms can be reported to the IT service desk for attention and resolution.

Public Commentary (2 minutes) **- No comments**

Approval of December 2023 meeting minutes:
Motion by Sen Weydert, Second by Sen Liles

Adjourn - 5:00PM Motion by Sen. McGee, Second by Sen. Glapion